BIKE PACKING CHECKLIST

Ensure your bike is properly packed for shipping!

1. POSITION
   Mark your position with tape, maker and take pictures with your phone as reminder.

2. ACCESSORIES
   Remove accessories: bidons, pegs, mudguards, racks, etc, wipe clean and place in bag.

3. PEDALS
   Remove, wipe clean and place in bag.

4. FRAME
   Wipe clean, wrap with foam tubes, secure with ties to reduce scratches, paint chips or dents during transport.

5. CRANKS
   Wipe clean, wrap with foam, secure left side to chainstay with ties.

6. FRONT DERAILLEUR
   Protect with foam if not covered by frame and crank padding.

7. REAR DERAILLEUR
   Wipe clean, remove, wrap with foam, secure to right chainstay with ties.
8. **BRAKE/SHIFT LEVERS**  
   Wipe clean, wrap brifters with foam padding and secure with ties or wrap.

9. **HANDLEBAR/STEM**  
   Loosen stem bolts and remove the stem and handlebar as one unit, wrap with padding, place on the left side and secure with ties.

10. **FRONT WHEEL**  
    Remove, install axles caps, secure with wrap, place skewer in bag.

11. **FORK**  
    Wipe clean, install fork protector, wrap with padding, secure with ties.

12. **SEAT/SEATPOST**  
    Remove, wipe clean, wrap with padding, secure with ties.

13. **BOX**  
    Place bike, front wheel, seat/seatpost and bag in your box, secure with ties.

14. **TAPE**  
    Wipe clean box and apply tape in H pattern.

15. **LABEL**  
    Affix label using a FedEx adhesive pouch or clear tape.
TROUBLESHOOTING

1. My Bike Is Too Long?
   a. Reverse your fork: when you reverse or turn around the fork, your bike will get shorter, but not also little taller so this will only work if you have some extra height to work with. In order to turn the fork backward most road bikes, you will need to remove the front brake caliper. Be sure to get the bolt out of the fork crown, thread it onto the brake post, wrap with foam padding and secure with ties to a fork leg.
   b. Remove your fork: to get bigger travel mountain bikes into a box for shipping, you will need to remove the fork to get to fit.
   c. Get another box: Obviously getting a longer box that is better suited to your bike is the least technical solution to your problem, but has its own set of challenges if your are not near a bike shop or packing after hours.

2. My Bike Is Too Tall?
   a. Remove your fork: to get bigger travel mountain bikes into a box for shipping, you will need to remove the fork to get to fit.
   b. Remove your cranks: For larger road frames (60 cm and up) or any frame with an integrated seatmast, you may need to remove your cranks to give you enough room to get your bike to fit in your box. With modern bikes with self-extracting cranksets, this is just a few extra hex bolts. For traditional bikes with square taper cranks, you will need to carry a crank puller in your travel tools or install some One Key crank extracting bolts.
   c. Get another box: Obviously getting a taller box that is better suited to your bike is the least technical solution to your problem, but has its own set of challenges if your are not near a bike shop or packing after hours.